



**Board Development Committee Meeting
Thursday, February 20, 2025, at 11:00 a.m.**

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AGENDA

- I. Welcome and Opening Remarks Mr. Pat Michaels, Committee Chair
- II. Approval of October 31, 2024 Meeting Minutes* Mr. Michaels
- III. Plan of Action for Committee Priorities Ms. Pamela H. Jones
- IV. Priority Implementation Discussion Mr. Michaels
- V. Other Business/Adjourn..... Mr. Michaels

*Denotes Voting Item

**Governor’s State Workforce Development Board
October 31, 2024, Board Development Committee Meeting Minutes**

Members Present:

Mr. Patrick “Pat” Michaels
Mr. Thomas Freeland
Rep. Randy Ligon

Members Absent:

Mr. Charles Brave, Jr.
Mr. Cliff Bourke, Jr.
Mr. Chris Hall

Welcome and Opening RemarksMr. Pat Michaels, Committee Chair

Mr. Pat Michaels, Board Development Committee Chair, called the meeting to order at 11:00 a.m. A quorum was present.

Approval of May 01, 2024, Meeting Minutes*Mr. Michaels

Mr. Thomas Freeland motioned to approve the May 1, 2024, meeting minutes. Rep. Randy Ligon seconded the motion. The Committee unanimously approved the meeting minutes.

SWBD Strategic Plan.....Mrs. Pamela H. Jones

During the first quarter, State Workforce Development Board (SWDB) members continued the 2024-2027 SWDB strategic planning process with discussions facilitated by the National Governors Association. Priorities discussed included SWDB’s role in implementing the Workforce Innovation and Opportunity Act (WIOA) State Plan objectives based on the committee’s charter. Mrs. Pamela Jones reviewed the priorities developed from the strategic planning workshop discussions and the SWDB/Local Workforce Development Board (LWDB) survey responses.

- Objective 1: Develop and create an effective customer-driven workforce system through alignment of programs and policies, the use of leading-edge technology, and high-quality staff.
 - Explore SC Works Partner Conference bi-annually (PY’25).
 - Host SWDB and LWDB joint training, meetings, and information sessions.
 - Encourage SWDB members to attend their local workforce board meetings (presenting to their area).
- Objective 4: Create alignment between the workforce development system and the state agencies and organizations directing implementation of the IJA, IRA, and CHIPS and Science Act funding.
 - Inventory federal investments flowing to the state through the IJA, IRA, and CHIPS and Science Act
 - Host SC Works Partners trainings and information sessions.

The finalized 2024-2027 SWDB Strategic Plan will be voted on during the Executive Committee meeting on December 5, 2024. Upon approval by the Executive Committee, the plan will advance to the full board for final approval.

Other Business/Adjourn.....Mr. Michaels

Mr. Michaels reminded Committee members that the next SWDB meeting will be on December 19, 2024, at 11:00 a.m. The meeting adjourned at 11:43 a.m.



Board Development Committee

PY'24 Q3

Thursday, February 20, 2025

Board Development Committee Meeting Agenda

- I. WELCOME AND OPENING REMARKS
- II. APPROVAL OF OCTOBER 31, 2024, MEETING MINUTES*
- III. PLAN OF ACTION FOR COMMITTEE PRIORITIES
- IV. PRIORITY IMPLEMENTATION DISCUSSION
- V. OTHER BUSINESS/ADJOURN

Approval of October 31, 2024 Meeting Minutes*

Members Present:

Mr. Patrick "Pat" Michaels
Mr. Thomas Freeland
Rep. Randy Ligon

Members Absent:

Mr. Charles Brave, Jr.
Mr. Cliff Bourke, Jr.
Mr. Chris Hall

Welcome and Opening Remarks..... **Mr. Pat Michaels, Committee Chair**

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Plan of Action for Committee Priorities

VISION and MISSION

Vision: Achieve and sustain South Carolina's workforce potential.



Mission: Through collaboration and coordination, align and enhance South Carolina's education and workforce system so that it is readily accessible, highly effective, and easily understandable.



Areas of Focus:
Awareness
Skills
Obstacles
Federal investments

Objective #1

Develop and create an effective customer-driven workforce system through alignment of programs and policies, the use of leading-edge technology, and high-quality staff.

State Plan Strategies

1.2 Develop and implement cross-partner staff training to enhance service delivery to job seekers and businesses.

1.3 Increase engagement between State and Local Workforce Development Boards. **

SWDB Actions

1.2.4 Explore SC Works Partner Conference bi-annually [PY'25]

1.3.1 Host SWDB and LWDB joint training, meetings, and information sessions

1.3.2 Encourage SWDB members to attend their local board meetings (presenting to their area)

Objective #4

Create alignment between the workforce development system and the state agencies and organizations directing implementation of the IIJA, IRA, and CHIPS and Science Act funding.

State Plan Strategies

4.1 Identify resources and funding opportunities to provide services to job seekers.

4.2 Communicate opportunities to the workforce system.

SWDB Actions

4.1.1 Inventory federal investments flowing to the state through the IIJA, IRA, and CHIPS and Science Act

4.2.1 Host SC Works Partners trainings and information sessions

Board Development Committee

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Priorities	Description	Progress
Review/Revise SWDB Bylaws and Policies	Review SWDB Bylaws and existing policies identifying necessary revisions to ensure alignment with current and actual board operation.	Staff is reviewing and tracked recommended revisions to SWDB bylaws for discussion in the 4 th QTR committee meeting.
Explore SC Works Partner Conference	Hosting in-person SC Works Partner Conference that includes WIOA programs, SC Works staff and leaders.	Tentative date for 1 st conference is Q3/Q4 of PY'25. DEW Staff will begin reviewing framework of event including the length.
Host SWDB and LWDB joint trainings, meetings, and information sessions	Develop joint trainings and meetings for SWDB and LWDB members.	LWDB members were invited to the annual ethics training provided by SC Ethics Commission (113 local members RSVP). [Rescheduled for April 15, 2025] Staff need to identify resources for a successful board training series (PY'25).
Encourage SWDB members to engage with their Local Workforce Development Board	To increase engagement between the state and local members, state board members are asked to attend and participate in local board meetings/activities.	Staff will provide SWDB members with a calendar of LWDB meetings and events for their area. Encourage LWDB attendance at the quarterly SWDB meeting. Accept invites to speak at LWDB, all members not just chair are encouraged to present.
Inventory federal investments flowing to the state through the IIJA, IRA, and CHIPS and Science Act	Create a list of federal investments SC has/will receive from IIJA, IRA, and Chips and Science Act.	Staff has identified some of the funding and is creating an internal spreadsheet to track.
Host SC Works Partners trainings and information sessions	Hosting information sessions to ensure the workforce system is aware of the funding opportunities identified.	The Office of Regulatory Staff presented grant opportunities on February 18, 2025. Additional sessions will be planned



Priority Implementation Discussion

Board Development Committee Discussion

- I. EXPLORE SC WORKS PARTNER CONFERENCE
- II. HOST SWDB AND LWDB JOINT TRAININGS, MEETINGS, AND INFORMATION SESSIONS.