

**Governor’s State Workforce Development Board
September 5, 2024, Executive Committee Meeting Minutes**

MEMBERS PRESENT:

Mr. Thomas Freeland*
Mr. Warren Snead*
Mr. Charles Brave, Jr.
Mr. William Floyd
Dr. Windsor Sherrill

MEMBERS ABSENT:

Mr. Pat Michaels
Mr. John Uprichard

Welcome and Opening Remarks Mr. Thomas Freeland, SWDB Chair

Mr. Thomas Freeland, State Workforce Development Board (SWDB) Chair, called the meeting to order at 11:00 a.m. A quorum was present.

Mr. Freeland acknowledged Ms. Sophia Yager and Ms. Malena Dailey with the National Governors Association for facilitating the SWDB’s Strategic Planning Workshops during the 1st quarter committee meetings.

Mr. Freeland announced the appointment of Mr. Warren Snead as Vice-Chair of the SWDB. Mr. Snead will continue to serve as the SC Works Management Committee Chair.

Approval of Meeting Minutes for June 6, 2024* Mr. Freeland

Mr. Charles Brave, Jr. motioned to approve the June 6, 2024, meeting minutes. Mr. Warren Snead seconded the motion. The Committee unanimously approved the meeting minutes.

SWDB Satisfaction Survey Responses Mrs. Pamela H. Jones

Mrs. Pamela Jones reviewed the results from the 2023 SWDB Survey. To support the SWDB priority to increase engagement between the State and Local Workforce Development Boards (LWDBs), the Board Development Committee expanded the 2023 SWDB Satisfaction Survey, adding questions for LWDB members on strategies to improve engagement, communication, and collaboration, including identifying joint training opportunities and technical assistance needs. A total of 106 responses were received. Primary areas of concern revolved around regional funding, additional training and professional development opportunities, and increased awareness of state board priorities and objectives.

SWDB Strategic Plan Progress Mrs. Jones

On June 25, 2024, SWDB members participated in a full Strategic Planning Session, the first step in creating the 2024-2027 SWDB Strategic Plan. During the first quarter, sub-committees participated in strategic planning workshops, in place of their quarterly meeting, facilitated by the National Governors Association. Mrs. Jones provided an update on the progress of the 2024-2027 SWDB Strategic Plan, reviewing the outcomes of the workshop discussions.

A few themes emerged during these planning discussions: education, partner initiatives and programs, priority populations, performance and reporting related to rural outreach and employment service initiatives, and childcare.

The 2024-2027 SWDB Strategic Plan will be completed during the second quarter.

*Denotes voting item

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Other Business/Adjourn.....Mr. Freeland

Mr. Freeland encouraged board members to participate in Workforce Development Month activities. Staff will communicate dates and locations of activities in members’ local areas.

Mr. Freeland reminded members and guests that in place of a first-quarter full board meeting, everyone is encouraged to attend the 2024 Workforce Development Symposium on September 12, 2024, at the Columbia Metropolitan Center. The next full board meeting is scheduled for December 19, 2024, at 11 a.m. in the C. Lem Harper Building.

The meeting was adjourned at 11:40 p.m.

APPROVED

*Denotes voting item