

**PY 20XX Schedule for MOU/IFA Negotiations**

The state partners agree to attend, either in-person or by phone, two local MOU/IFA negotiation meetings per week between February 1<sup>st</sup> and March 31<sup>st</sup> of each year. The following meeting dates have been established and the schedule has been collectively agreed upon by the Local Workforce Development Areas (LWDAs) for PY 20XX MOU/IFA negotiations. Each LWDB is responsible for determining its meeting time and location, **and sending meeting invites to all partners via Outlook.**

20XX Meeting Date	Local Workforce Development Area	LWDA Director's Initials
Tuesday, February XX		
Thursday, February XX		
Tuesday, February XX		
Thursday, March XX		
Tuesday, March XX		
Thursday, March XX		
Tuesday, March XX		
Thursday, March XX		
Tuesday, March XX		
Thursday, March XX		
Tuesday, March XX		
Thursday, March XX		

**NOTE:** To facilitate state partner engagement and participation in the negotiation process, the meeting dates will be revised and issued to the LWDBs annually by the State. LWDAs will collectively finalize and submit the schedule to [WorkforcePolicy@dew.sc.gov](mailto:WorkforcePolicy@dew.sc.gov) by February 1<sup>st</sup> of each year.